



Material Compliance Officer

- on-the-job training -

Companies in the chemical industry are not the only ones facing a growing number of substance- and material-related requirements that need to be managed for a successful market presence. REACH, RoHS, SCIP, CLP, but also TSCA or the so-called California Proposition 65 require a wide range of expertise and technical knowledge. Responsible employees in the field of **Material Compliance Management** support the company in identifying, handling and fulfilling substance and material-related obligations, form an important cross-sectional function internally and act as competent contact persons for customers and authorities.

In our on-the-job training program, you will receive comprehensive training on the relevant tasks, functions, specialist areas, methods and approaches to meet the requirements of Material Compliance Management - **exclusively for you and your colleagues**.

Online training "Material Compliance Officer":

In 4 modules, we make you fit for the tasks and challenges of a Material Compliance Officer in your company. On four consecutive days (dates will be coordinated with you individually), we will provide you with the necessary and up-to-date knowledge required for this.

Choose the training format that's right for you and contact us at hello@novaloop.de



BASIC Training



... for participants with no or only little previous knowledge
(2.155 € p.p. - each additional person of the same company 1.400 €)

The basic training includes:

approx. 15 hours of online training on four consecutive days (dates can be booked individually), the accompanying "Workbook: Practical Examples" for training on real examples as well as a five-hour consulting contingent to accompany the entry into the function, certificate of participation and sample designation.

ADVANCED Training



...for participants with previous knowledge as a refresher or for re-entry.
(1.250 € p.p. - each additional person of the same company 750 €)

The advanced training includes:

approx. 8 hours of online training on four consecutive days (dates can be booked individually - modules 1 and 3 each in a shortened form), the training-accompanying "Workbook: Practical Examples" for training on real examples), certificate of participation and sample designation.

Your training contents at a glance:

Module 1: General

- ∞ Field of activity of material compliance management
- ∞ Thematic basic training on the subject areas REACH, CLP, RoHS, Waste Framework Directive, Conflict Minerals, TSCA, CalProp65... as well as relevant product-related substance regulations (e.g. batteries, packaging, etc.)

Module 2: Method

- ∞ Material compliance dynamics
- ∞ Possibilities and methods of research and updating the state of knowledge.
- ∞ Training on classifying customer and regulatory inquiries, estimating and assessing risks and legal consequences.

Module 3: System

- ∞ In-house implementation of material compliance requirements.
- ∞ Identification of the cross-sectional function & design of a material compliance register.
- ∞ Integration of IEC 63000 and risk assessment of suppliers and material/products.
- ∞ Practical exercises in supply chain information assessment.
- ∞ Plausibility checks & escalation management.

Module 4: Documentation, communication and information

- ∞ Documentation requirements
- ∞ Development of training formats for in-house communication.
- ∞ Material compliance in the context of the company's reporting obligations.
- ∞ Environmental policy context.
- ∞ Communication training with practical examples.

After successful completion and participation in all 4 modules, you will receive a **certificate of participation** with a corresponding training certificate as well as a sample form for internal designation as "Material Compliance Officer (m/f/d)".